



Wirlu-murra
Yindjibarndi
ABORIGINAL CORPORATION

POLICY HANDBOOK

Financial Year 2025/2026

Valid until 30th June 2026

1 KEY CONTACTS

Roebourne Office	Perth Office
Address: 9-11 Sholl Street, Roebourne South Perth	Address: Unit 4, 2 Canning Highway,
(08) 9182 1157	(08) 9200 3431
Email: adminsupport@wmyac.com	

2 MEMBER CODE OF CONDUCT

This Code of Conduct establishes a clear standard for all members on what constitutes appropriate conduct and what is unacceptable when dealing with the WMYAC and its staff.

As a member, you agree to act in the best interests of WMYAC as a whole and to follow our Code of Conduct, which is based on the values of respect, courtesy, compassion, caring, honesty and integrity.

The following behaviours are prohibited in all WMYAC premises and social media:

- Inappropriate language. Any hostile or vulgar language, including swearing, shouting or name-calling.
- Threatening physical contact. Any threatening or hostile physical contact with another person, including play fighting.
- Harassment/intimidation. Any form of harassment or intimidation, by words, gestures, body language or behaviour that demeans another person or culture.
- Theft/destruction of property. Any theft or behaviour that destroys WMYAC property.
- Weapons. Carrying or concealing any weapons or objects that may be used as weapons (including items that appear real). WMYAC bans all weapons on its premises.
- Drugs or alcohol. Possessing or using drugs or alcohol at WMYAC premises or during WMYAC-sponsored events.
- Inappropriate conduct. Any conduct of an inappropriate, threatening, or offensive nature.
- Loitering is not permitted in WMYAC premises.
- Act in a manner that will cause harm to the reputation and viability of WMYAC, its members, directors or staff and engage in any behaviour that could bring the reputation of WMYAC into disrepute. This extends to behaviours outside WMYAC premises and to the use of social media.

This policy applies to all WMYAC members.

Violating the Code of Conduct may result in the suspension or cancellation of a membership. When an incident is being investigated, the membership of the person accused of violating the Code of Conduct may be temporarily suspended pending a final decision, and any member's benefits may be withheld.

3 INTRODUCTION

The WMYAC Board of Directors have carefully considered the following areas to assist our members and extended community:

1. Elder's Health and Well-being
2. Education
3. Lore & Culture
4. Community
5. Essential

The Policies within this Handbook will cover these key areas. Please read through each Policy and its respective criteria before applying, as some criteria and Policies may have changed from the previous Financial Years.

The Directors would also like to highlight that WMYAC is not a Prescribed Body Corporate (PBC) or Registered Native Title Body (RNTB), and we do not receive any royalties from the Government to assist our members. Our business funds any funds we provide to our members, Wirlu-Murra Enterprises Pty Ltd.

IF YOU ARE A MEMBER OF A PBC OR RNTB, WE ENCOURAGE YOU TO SEEK ASSISTANCE FROM YOUR PBC/RNTB FIRST.

4 OUR VISION AND MISSION

Wirlu-Murra Yindjibarndi Aboriginal Corporation is committed to establishing a sustainable, self-sufficient future for all Yindjibarndi people. Our vision is for family and the community to walk together, united for a better future.

To achieve our goals, we will work with resource companies, the government, and the broader community to promote Yindjibarndi interests and provide opportunities for our people. Most importantly, we will involve our community in the Corporation's discussions and decisions. As one of the traditional owners of the Pilbara, we will honour our land and our culture to preserve Yindjibarndi heritage.

Our board of directors, including some of Western Australia's most respected Yindjibarndi elders and lore bosses, will ensure transparency and integrity in our organisation for the benefit of all our members.

5 GUIDE ON HOW TO APPLY FOR ASSISTANCE

For WMYAC Members to apply for Members Assistance, you must meet the following criteria to access the policy;

1. Must be a current WMYAC member
2. Complete the relevant application
3. Meet the Policy criteria
4. Must not be incarcerated at the time of application

5. The applicant must sign every application; electronic signatures are accepted if the member lives out of the Roebourne area.
6. Email applications must produce a Photo ID to reduce fraud.

To be eligible to apply for Community Assistance, you must meet the following criteria.

1. The assistance being requested must benefit the Yindjibarndi people or the community
2. Relevant application form to be completed
3. Meet Community Assistance Policy criteria

6 DEPENDENT CHILDREN MUST BE REGISTERED

WMYAC Members can register their children with the corporation to help with implementing the policy for members and their dependents.

To register your child, please complete a register of children form with the corporation and supply one of the following supporting documents;

1. Birth Certificate
2. Centrelink Parenting Payment Letter
3. Proof of Adoption
4. Proof of Defacto Relationship (Same Address for Partners with stepchildren)
5. Proof from DCP if kids are in the care of relatives

7 TOTAL POLICY BUDGETS FOR FY25

Please note, these Policies and Budgets are valid from 1st July 2025 to 30th June 2026. Once you have used all of your funds for the Financial Year, you will not be able to access them again until the next Financial Year (July 2026).

Policy	Budget for Financial Year
Essentials	\$900,000
Elder Support	\$435,000
Elder Medical Assistance	\$15,000
Education Assistance – Primary/Secondary	\$15,000
Emergency Medical Assistance	\$24,000
Funeral Assistance	\$36,000
Lore & Culture Communities Assistance	\$25,000
Lore & Culture WMYAC Members	\$30,000
Community Support	\$20,000
Total Budget	\$1,500,000 (\$1.5 Million)

The following policies are available only to Wirlu-Murra Yindjibarndi Aboriginal Corporation members.

7.1 ESSENTIALS POLICY

Essentials Policy: \$2000 per member	
What it covers;	What it doesn't cover;
Food	Medical Bills
Fuel	Vehicle Repairs or Licensing
Electricity Bill	Travel Assistance
Water Bill	Accommodation Assistance
Gas Bottles	No Cash Payment
Skip Bin (For Inspections and Vacates Only)	

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID
Utility Bills Must be in the member's name.	If the bill is in another person's name, the following will be required.
Bill Requirements: <ul style="list-style-type: none"> • Has to have the property address on the bill • Bill can be a disconnection notice • No Reminder Notices 	<ul style="list-style-type: none"> • Proof of Address • Photo ID

Notes:

- No limit on vouchers per application
- No limit on utility bills per application

7.2 ELDERS MEDICAL SUPPORT POLICY

Elders Medical Policy: \$750 per elder member	
What it covers;	What it doesn't cover;
Food	Private Medical Bills
Fuel	Vehicle Repairs or Licensing
Dental	Travel Assistance
Eyecare	Accommodation Assistance
Hearing Equipment	No Cash Payment
Essential Medical Prescriptions (Includes bush medicines)	

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID
Provide Quote or Invoice to WMYAC	

Notes:

- Assist Elder members with Urgent and or Essential Medical Treatment
- Max \$750 per application
- Elders Medical Budget is \$15,000 per financial year for all WMYAC Elders

- Application will be assessed on a case-by-case basis

7.3 ELDERS MONTHLY SUPPORT POLICY

Elders Monthly Policy: \$3000 per elder member	
What it covers;	What it doesn't Cover;
Food Only	Medical Bills
Fuel Only	Utilities Bill
	Travel and Accommodation Assistance
	No Cash Payment

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID

Notes:

- \$250 per voucher per month
- If missed a month, the elder can claim an extra voucher the next month
- Elders cannot apply for a voucher in advance
- Member must be over 50 to claim the elders
- If a member turns 50 after 1st July, they will be eligible to get the elder's assistance during the financial year.

7.4 EMERGENCY MEDICAL POLICY

Emergency Policy: \$2000 per member	
What it covers;	What it doesn't Cover;
Emergency Medical Situation	Medical Bills
Food	Utilities Bill
Fuel	No Cash Payment
Accommodation (Up to 7 nights)	No Bond Payment
Travel	No Car Hire or Taxi Vouchers
	No Cash Payment
	Planned Specialist Appointments

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID
Must Apply For PATS First	

Notes:

- Member has to apply for PATS first and show proof
- WMYAC will not disclose any private information
- WMYAC doesn't need medical information disclosed
- WMYAC will need a copy of the appointment letter

- WMYAC will accept a carer or appointed family member to complete and assist with the application process
- Applications will be assessed on a case-by-case basis

WMYAC Staff understand the importance of our members' privacy and will not disclose any information provided on these applications to anyone, in accordance with the **Privacy Act 1988**.

7.5 EDUCATION POLICY

Education Policy: \$300 per child or max \$1000 per family of 3 or more	
What it covers;	What it doesn't Cover;
Uniforms	Stationary
School Fee's	No Elective Subjects
	No Travel or Accommodation
	No Cash Payment

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID

Notes:

- Application for education support form
- The member or carer will need to provide supporting documentation
- Invoice to be provided
- Proof of enrolment at school (if invoice is not from a school-associated agency)

7.6 FUNERAL ASSISTANCE

Funeral Policy: \$3000 for a WMYAC member who has passed	
What it covers;	What it doesn't Cover;
Funeral Director Fee's	Shirts
Flowers	Cannot be for Non-Members
Booklet Printing	No Travel or Accommodation
Chairs and Shade Hire	No Cash Payment

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID

Notes:

- Application for passed WMYAC Member ONLY
- Must Provide Invoice for Payment
- WMYAC will communicate with the appointed family spokesperson

7.7 LORE & CULTURE COMMUNITY SUPPORT

This policy provides fuel for return trips home for travellers from other areas. All requests under this policy are at the discretion of the Corporation Manager. If any travellers need return assistance, they must contact the CEO, John Sandy.

7.8 LORE & CULTURE WMYAC MEMBERS

Lore and Culture WMYAC Members: \$1000	
What it covers;	What it doesn't Cover;
Fuel Only	No Travel or Accommodation
Food Only	Cannot be for Non-Members
	No Cash Payment

Selection Criteria when applying for:	
Be a WMYAC Member	Complete Application with Photo ID

Notes:

- Assistance for WMYAC members who are putting their sons through Lore
- Can be for Mothers and or Fathers (Only one parent can apply)
- Vouchers will be issued for \$250 per week
- Approval from John Sandy

7.9 COMMUNITY SUPPORT

Community Support: \$1000	
What it covers;	What it doesn't Cover;
Fuel	No Cash Payment
Food	
Payment of Fee's	
Sorry Business	

Selection Criteria when applying for:	
Complete Community Support Application	Meet selection criteria
Provide quotes or invoices.	

Notes:

- Our Community Support policy is for members and the wider community
- Community Events
- Sorry Business
- Special Projects
- Each Application will be assessed on a case-by-case basis at the discretion of the Corporation Manager

- Community budget is \$20,000 per year; once the budget has been used, it will no longer be able to assist.

7.10 COST OF LIVING RELIEF

Cost of Living Relief	
Payment to Members	Budget Approved by Board of Directors
Payment made in December	

Selection Criteria:	
Must be a WMYAC Member	Must not be incarcerated at the time of payment
Not have membership on hold before AGM	Must abide by the code of conduct

Notes:

- Members who have removed or terminated are not eligible
- Members who have opted not to receive benefits are not eligible